

Askham Bryan Parish Council

Meeting to be held on Thursday 21 November 2019 at Askham Bryan Village Hall at 7pm.

AGENDA

1. To receive and approve where requested apologies for absence
2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
3. Public Participation
4. To **approve and sign the Minutes** of the extra-ordinary meeting of the Parish Council held on 3rd October 2019
5. **Planning Matters**
 - a. **Planning Applications Received**
 - i. 19/02260/TCA - Park Farm, 95 Main Street - Fell Cobnut, crown reduce and thin Cherry in a Conservation Area
 - ii. 19/02358/TCA - 109 Main Street - Fell Damson tree in a Conservation Area
 - iii. 19/02121/FUL - OS Field 5840 To West Of Westwood Lane - Erection of agricultural storage building
 - iv. 19/02327/FUL - Sequoia House 4 Main Street - Single storey side extension after demolition of existing garage
 - v. 19/01769/FUL - Old School House, 3 Main Street - Erection of 1no. single storey dwelling house with associated works - revised application submitted.
 - b. **Planning Decision Notices Received**
 - i. 57 Askham Fields Lane – approved

To consider a resolution to give the Clerk delegated authority to respond to non-contentious planning and tree works applications following advice from Parish Councillors where the deadline for comments is before the next Parish Council meeting.
6. To receive the **North Yorkshire Police Crime Report**
7. Ward Councillor's Report
8. **Play Area**
 - 8.1 To consider a resolution to rebrand the area from a Play Area to a Recreational Area
 - 8.2 To consider a resolution to change the maintenance structure from one of volunteers to one of a contractor – see appendix A for estimated costs.
 - 8.3 To consider a resolution to sell the ride-on mower
 - 8.4 To consider a resolution to change the mound to a wildflower garden to reduce maintenance costs.
 - 8.5 To consider a resolution that the monthly quiz night at The Nags Head in starting in January 2020 can raise funds solely for use on the Recreational Area
 - 8.6 To consider a resolution that a Recreational Area fund-raising and management working party of interested parties lead by Cllr. Smahon and supported by Cllr. Mitchell be established with appropriate terms of reference and a budget of £500 for maintenance plus any funds raised by the working party with regular reporting to the Parish Council and approval of the Parish Council for any capital expenditure over £100.
 - 8.7 To note the offer by City of York Council of a survey as part of their investment into play areas.
9. Report of the Natural Environment Group regarding proposals for the pond and to a proposal to accept a quote for £450 for paving and chair.
10. To consider **financial issues** as below
 - 10.1 Bank Reconciliation - £32,179.33 assuming all cheques have been presented.
 - 10.2 Approval of payment of invoices including retrospective approval of a payment of £162.60 for legal fees relating to the acquisition of the playing field plus new items; Hardwood Play Chips £178.20, Play Inspection (invoice awaited), Roger Thompson (invoice awaited). To

note that land registry searches are being done by the Clerk at £6 each. To note that Cllr. Steele has registered for two webinar training courses at £15 each.

11. To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (1-10)
12. **Budget for 2020/21 including Clerk's Remuneration and recruitment of a new Clerk**
 - 12.1 Proposal to Exclude of members of the press and public.
 - 12.2 To consider the budget for 2020/21 as follows;
Expenditure
Room Hire £175, Website £60, Insurance £375, Audit Fees £75, Subscription to Yorkshire Local Councils Associations £225, Stationary £100, Postage £65, Play Area Maintenance £500, Play Area capital expenditure £22,000, Training £500, Victory in Europe (VE) Day commemorations, Pond maintenance, Clerk Remuneration at five hours a week at SCP26.
Income excluding precept
Council Tax Support grant £70, Rent of land £20.
 - 12.3 Remuneration of the locum Clerk and recruitment of a new Clerk including pay scales and contracted hours.
13. **Dates of meetings for 2020:**
16 January, 20 February, 19 March, 16 April, 21 May, 18 June, 16 July, 20 August, 17 September, 15 October and 19 November.

Askham Bryan Allotments for Stone and Gravel Charity

**Meeting to be held on Thursday 21 November 2019 at Askham Bryan Village Hall following the
Parish Council meeting**

AGENDA

1. To approve and sign the Minutes of the meeting held on 3rd October 2019
2. Financial Report.
3. Purchase of the Village Play Area
4. To approve a proposal for a budget of £300 for a Christmas lighting ceremony.